

15th December 2025

.....
.....
.....

Dear Sir/ Madam,

Project for Constructing Jackfruit Product Mobile Sales outlets along the Dimbulagamuwa Access Road.

You are requested to submit a quotation for the above supply.

1. This request for Quotation is comprises with under mentioned documents.

- I. Letter of Invitation
- II. Section I - Instructions to venders
- III. Section II – Data Sheet
- IV. Section III – Schedule of Requirements
- V. Section IV – Employers Requirements and Technical specification
- VI. Section V – Quotation Submission Form
- VII. Section VI – Price Schedule
- VIII. Bid security Form
- IX. Performance security form

2. Venders shall fill, sign themselves and return followings to the Purchaser with form 01 filled.

- iii. Schedule of Requirements
- v. Quotation Submission Form
- vi. Price Schedule
- viii. Bid security Form
- ix. Performance security form

3. Sealed Invitations for Quotations (IFQ) documents shall be submitted on or before 2.30 p.m. 23rd December 2025 with duly filled documents mentioned above, to the following Address;

Chairman (Procurement Committee)/District Secretary,
District Secretariate,
Matale

4. Procurement Number and Title shall be stated on the top left-hand corner of the envelop as follows **“DSM/ACC/10/DPC/2025/21 Calling Quotation For Jack Fruit Mobile sales Outlets”**

Thank you.

Yours faithfully,

For Chief Accountant,
District Secretariat, Matale